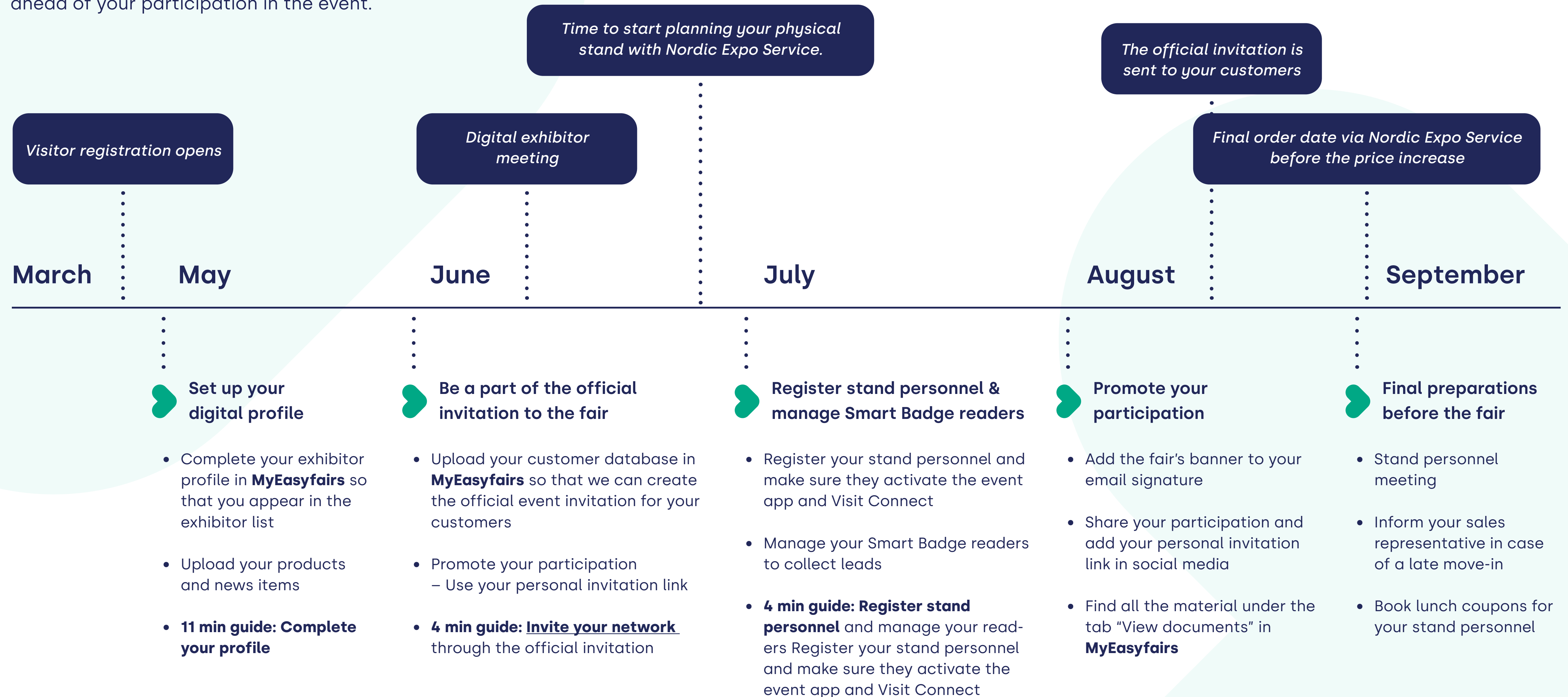


Before your participation for Empack and Logistics & Automation Stockholm 2026



Everything you need to know and key dates ahead of your participation in the event.



Checklist for Empack and Logistics & Automation Stockholm 2026



We recommend that you add calendar reminders for all dates.

April - June

- 21 April**
 - The visitor registration officially opens.
- 26 May**
 - Complete your exhibitor profile in MyEasyfairs (visitors are now searching for information about exhibitors).
11-minute guide: Set up your profile.
- 9 June**
 - Attend the exhibitor meeting via Teams (practical information + **MyEasyfairs**).
Invitation to follow.
- 15 June**
 - Upload your customer list to **MyEasyfairs**. We will send the official invitation on your behalf. Share your personal registration link to increase attendance. **4-minute guide:** **Invite your network via the official event invitation.**
- 22 June**
 - Register your stand staff and manage your Smart Badge reader. **4-minute guide: Register stand staff & manage Smart Badge readers.**








August – September

- 17 August**
 - Promote your participation: add a banner to your email signature and post on social media (materials available under "See documents" in **MyEasyfairs**).
- 19 August**
 - Final day to upload your customer list before the official invitation is sent. **4-minute guide:** **Invite your network via the official event invitation.**
- 1 September**
 - Final order date via Nordic Expo Service before a **30% price increase**.
- 2 September**
 - Book your hotel at a **discounted rate at the Voco hotell**.
- 4 September**
 - Last day to link a reader to a specific product in **MyEasyfairs**.

September – continued

- 11 September**
 - Stand staff meeting via Microsoft Teams, invitation to follow. Review of our lead generation tools and the Easyfairs Nordics event app.
- 16 September**
 - Book lunch tickets for your stand staff or order stand catering via KM Company, konferens@kmcompany.se.
- 21 September**
 - Inform your sales representative William Holmberg, [+46 72 752 05 26](tel:+46727520526), if you will move in after 15:00 on 29 September.
- 29 September**
 - Move-in 07:00–20:00. Show your entry ticket at the door to receive your exhibitor badge. Access via the loading gate at Vågögatan 3, 164 40 Kista.
- 30 September**
 - Event day 1: open 09:00–17:00. Access via the loading gate from 07:00. Everyone must be on site no later than 08:30.
- 1 October**
 - Event day 2: open 09:00–16:00. Move-out 16:30–22:00 (empty goods once the aisle carpets have been removed). Access via the loading gate at Vågögatan 3, 164 40 Kista.

Important links to keep track of:

-  [MyEasyfairs](#)
-  [Set up your profile in MyEasyfairs - 11-minute guide](#)
-  [Order lunch vouchers for your stand staff and stand catering](#)
-  [Nordic Expo Service - Order additional furniture and design for your stand](#)
-  [Invite your network via the official event invitation - 4-minute guide](#)
-  [Register stand staff & manage Smart Badge readers - 4-minute guide](#)
-  [Important information for your participation](#)



General important information for you as an exhibitor at the event

Additional visibility

Book additional visibility during the event, contact William, **+46 72 752 05 26.**

My Easyfairs

Activate your profile in MyEasyfairs here. Stand out in the exhibitor list by uploading your products and news.
11-minute guide – Set up your profile.

Showcase your news

Do you have any news, launches or activities that we can promote? **Contact our marketer.**



Empack
+ 46 727 52 05 57
vilma.enqvist@easyfairs.com



Logistic & Automation
+ 46 738 01 84 90
casper.norberg@easyfairs.com

Orders

All orders regarding your stand, such as water, 3-phase electricity or drainage, are placed with Nordic Expo Service. Place your order **HERE** before **prices increase by 30% on 1 September**. See below what is included in a standard stand.

Standard stand

What is included in a standard stand?

- Floor space
- White walls
- Carpet - Grey
- One 230 V power socket
- One spotlight per 4 sqm
- 1 high table
- 2 bar stools
- Cleaning



Nordic Expo Service – The Partner for All Exhibitors Your Complete Partner for Fairs and Events

Introducing Nordic Expo Service, Easyfairs' own production company and full-service provider for stand solutions and event production. We offer exhibitors a complete range of services, from rental materials that can be easily ordered via our website to custom-designed stands.

With Nordic Expo Service you gain a partner with extensive industry knowledge and the ability to deliver thoughtful solutions for a successful stand.

[Click here to read more](#)



Order directly in our webshop

Check out our product catalog – one of the largest selections of exhibition stand solutions in the Nordics

In our webshop, you can order:

- A wide range of carpets in various colors
- A broad selection of furnishings in different styles and for different needs
- Various print options to make your stand more personal

Everything is designed for event environments and tailored to the venue where you exhibit.



Plus Stand - Ready-Made Solution

Do you want to give your standard stand a noticeable upgrade? Then you can choose our Plus Stand package.

It is designed to easily and cost-effectively enhance your stand with our most popular products and make it more inviting with the support of our expertise.

With this package you get:

- A ready-made package based on our most popular products
- Option to customize the stand according to your brand identity
- A solution suitable for both small and larger stand areas

Perfect for those who want to save time and keep their budget under control.



Our Custom - Designed Stand

Do you want to take the next step and create a completely unique stand?

Our experienced project managers and designers create a custom-designed stand and assist you with all preparations for the fair, making your participation smooth and hassle-free.

We help you with:

- Unique stand design created specifically for you
- Guidance and support with preparations
- Production, installation and dismantling
- Storage between events if needed

You get a complete solution where we take care of every aspect, allowing you to focus on your customers and business.